INSTITUTO DE MEDICINA INTEGRAL PROF. FERNANDO FIGUEIRA (IMIP)

INTERNATIONAL CALL FOR APPLICATIONS: VISITING PROFESSOR/RESEARCHER PROGRAM

INTERNATIONAL SELECTION OF VISITING PROFESSORS IN BRAZIL

The Instituto de Medicina Integral Prof. Fernando Figueira (IMIP) invites applications for its Visiting Professor/Researcher Program in Health Sciences.

I. PURPOSE

The Visiting Professor Program in Brazil is a strategic initiative aimed at promoting and supporting the internationalization of IMIP's stricto sensu graduate programs and has the following objectives:

To attract professors and researchers who work and reside abroad to conduct research and deliver in-person courses, training sessions, lectures, or seminars for a broad academic audience.

1.1. To promote the establishment and expansion of international cooperation networks within IMIP's graduate programs.

1.2. To encourage international partnerships aimed at improving the quality of intellectual output (bibliographic, artistic, and/or technological) and the training of human resources associated with graduate education.

II. REQUIREMENTS

2.1. The visiting professor and/or researcher must hold a doctoral degree (PhD) and have demonstrated teaching experience (at least three years in higher education), experience supervising students in graduate programs, experience supervising interdisciplinary research, and a strong record of scientific publications in health sciences. Applicants must currently work and reside abroad.

2.2. Submit a Work Plan written in English, associated with IMIP's Stricto Sensu Graduate Program in Comprehensive Healthcare, following the template provided in **ANNEX I** of this Call for Applications. The Work Plan must include the proposed academic and scientific

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activities, identify at least one permanent faculty member of the Program who will serve as an academic and scientific collaborator, and specify the expected outcomes, in accordance with the provisions of Section III of this Call for Applications. For further information about the Program, please visit: https://imip.org.br/en/pos-graduacao-ss/masters-and-doctorate-in-comprehensive-healthcare

2.3. Applicants must demonstrate the ability and willingness to develop collaborative research projects, seek international funding, and establish long-term collaboration with IMIP.

III. ACADEMIC AND SCIENTIFIC ACTIVITIES AND EXPECTED OUTCOMES

3.1. The visiting professor shall carry out the activities outlined in the Work Plan (**ANNEX I**), in collaboration with at least one permanent faculty member of IMIP's Stricto Sensu Graduate Program in Comprehensive Healthcare, previously identified in the proposal.

3.2. As a required outcome of the program, the visiting professor shall prepare and submit at least one scientific article to a journal ranked in the first quartile (Q1) of the *Journal Citation Reports* (JCR/Clarivate), according to the *Journal Impact Factor* (JIF) applicable on the date of submission. The article must include, among its authors, the visiting professor, at least one permanent faculty member, and at least one current student and/or graduate of the Program, in accordance with established scientific authorship criteria.

3.3. Scientific output may involve studies proposed by the visiting professor, master's and doctoral research supervision or co-supervision activities, the use of data from the visiting professor's own research or from research conducted within the Program, or publicly available and validated databases, in compliance with applicable ethical and legal requirements, including prior approval by the CEP/Conep research ethics review system, when required. The study shall be defined by mutual agreement with the collaborating permanent faculty member.

3.4. Submission of the article must be documented by providing the manuscript and proof of submission to a Q1 journal, preferably during the visiting professor's stay at IMIP or within **3 (three) months after its completion**. An alternative deadline may be authorized by the Program Coordination, subject to appropriate justification and a timeline agreed upon by the researchers involved.

3.5. At the end of their stay at IMIP, the visiting professor shall submit a **Final Technical Activity Report**, describing the activities carried out, the partnerships established, the results achieved, and the status of the scientific outputs outlined in the Work Plan, including the article submission timeline, if submission is still pending.

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IV. AVAILABLE POSITIONS AND DURATION OF STAY

4.1. One position will be available annually.

4.2. The period of stay for in-person activities in Brazil shall be a minimum of **01 (one) month** and a maximum of **03 (three) months**. The schedule and format of the activities must be detailed in the Work Plan submitted by the applicant at the time of application.

V. BENEFITS

The Visiting Professor Program offers the following benefits to cover expenses incurred by the visiting professor:

5.1. A scholarship, proportional to the period during which in-person activities are carried out in Brazil.

5.2. Travel allowance: round-trip airfare in economy class.

5.3. Health insurance allowance, subject to proof, prior to the commencement of activities, that health insurance coverage has been obtained and is valid in Brazil throughout the entire period of stay.

5.4. Relocation allowance.

5.5. To receive the scholarship and financial allowances, the selected visiting professor must provide a Brazilian Individual Taxpayer Registration Number (Cadastro de Pessoa Física – CPF), issued by the Brazilian Federal Revenue Service (Receita Federal do Brasil), and details of a bank account held in their own name in Brazil, capable of receiving the funds.

5.6. Obtaining a CPF and opening a bank account shall be the responsibility of the visiting professor. IMIP shall provide supporting institutional documentation when necessary.

5.7. Payment of financial benefits shall be subject to the submission of the required documentation and compliance with applicable administrative, financial, and legal regulations.

5.8. The scholarship and allowances provided for in this Call for Applications are intended to support the visiting professor's academic and scientific activities. They do not constitute remuneration or payment for services rendered and do not establish an employment relationship of any kind with IMIP.

The scholarship and allowance amounts are specified in **ANNEX III** of this Call for Applications.

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VI. APPLICATIONS

Applications for IMIP's Visiting Professor Program in Brazil will be accepted from **November 16 to December 18, 2026**, exclusively by electronic means.

6.1. To apply, candidates must submit all documentation required under this Call for Applications to the email address **doutorado@imip.org.br**, no later than the final day of the application period.

6.2. Required Documents:

- A copy of the applicant's doctoral degree diploma.
- A declaration by the applicant confirming that they currently work and reside abroad and have at least 3 (three) years of teaching experience in higher education, as specified in Section 2.1 of this Call for Applications. The Selection Committee may request additional supporting documents if necessary.
- A copy of the applicant's passport.
- The applicant's Curriculum Vitae and an ORCID iD or equivalent researcher identifier.
- A Work Plan, following the template provided in **ANNEX I**, signed by both the applicant and the collaborating permanent faculty member.
- Proof of academic or scientific activities at a WHO/PAHO Collaborating Centre, when applicable, for the purposes of the evaluation provided for in Section 8.4 of this Call for Applications.

Requests for additional information and clarification may be submitted to the following email address: **doutorado@imip.org.br**

VII. SELECTION COMMITTEE

The Selection Committee, appointed by the Program's Collegiate Board, shall consist of two of its members and one member external to IMIP.

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VIII. SELECTION CRITERIA

8.1. Curriculum Vitae Evaluation (weight 2).

8.1.1. The Curriculum Vitae evaluation shall consider the applicant's scientific output through an assessment of articles published within the last five years in journals ranked in the first (Q1) or second (Q2) quartile of the *Journal Citation Reports* (JCR/Clarivate), using the 2025 edition as the reference.

8.1.2. For journals classified under more than one subject category in the JCR, the highest quartile ranking among the categories in which the journal is classified shall be considered, according to the 2025 edition.

8.1.3. Each article published in a journal classified as Q1 or Q2 shall receive 50 (fifty) points, with no limit on the number of articles or the total accumulated score.

8.1.4. The applicant who obtains the highest raw score in the Curriculum Vitae evaluation shall receive a grade of 10.0 (ten). The grades of the remaining applicants shall be calculated proportionally, according to the following formula:

Curriculum Vitae grade = (Applicant's raw score ÷ Highest raw score among all applicants) × 10.

8.1.5. If none of the applicants presents articles eligible for scoring, all applicants shall receive a grade of 0.0 (zero) at this stage.

8.1.6. The grade obtained in the Curriculum Vitae evaluation shall be expressed on a scale from 0 (zero) to 10.0 (ten) and shall carry a weight of 2 (two) in the calculation of the final weighted average, in accordance with the criteria established in this Call for Applications.

8.2. Work Plan Evaluation (weight 4).

8.2.1. The quality and consistency of the Work Plan, which must be written in English and shall not exceed 02 (two) pages, will be evaluated. The Work Plan must include research activities to be carried out in person at IMIP and may optionally include academic courses, training sessions, lectures, or seminars.

8.2.2. The Work Plan shall be evaluated by the Selection Committee on a scale from 0 (zero) to 10.0 (ten), according to the criteria and maximum scores established in the table below. The grade obtained shall carry a weight of 4 (four) in the calculation of the final weighted average.

The applicant must submit, at the time of application, a detailed Work Plan containing the following:

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I. Schedule of in-person activities;
II. Description of the activities to be carried out;
III. Format of the planned activities (in-person, remote, or hybrid).

The Work Plan shall be evaluated according to the following criteria:

Evaluation Criteria	Maximum Score
Clarity and level of detail of the schedule and activities	4,0 points
Feasibility of implementation within the proposed timeframe	3,0 points
Consistency between objectives, methods, and expected outcomes	3,0 points
Total	10.0 points

8.3 Evaluation of Complementary Remote Activities (weight 2)

Work Plans that include complementary remote activities to be carried out after the in-person period, for up to 12 (twelve) months, shall be evaluated on a scale from 0 (zero) to 10.0 (ten), according to the criteria below. The grade obtained in this evaluation shall carry a weight of 2 (two) in the calculation of the final weighted average. If no complementary remote activities are proposed, a grade of 0 (zero) shall be assigned to this component.

Evaluation Criteria	Maximum Score
Clarity and level of detail of the proposed remote activities	4,0 points
Consistency and integration with in-person activities	3,0 points
Potential contribution to the objectives of the program/project	3,0 points
Total	10.0 points

8.3.1. The evaluation of Complementary Remote Activities shall be conducted by the Selection Committee appointed by the Program's Collegiate Board, in accordance with the criteria established in Section 8.3. The grade awarded shall be included in the final weighted average with a weight of 2 (two), according to the ranking formula established in this Call for Applications.

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8.3.2. The inclusion of remote activities is optional. However, applicants who choose to include such activities are encouraged to justify their relevance and provide monitoring indicators and/or expected outcomes, whenever possible.

8.4. Evaluation of Experience at PAHO/WHO Collaborating Centres (weight 2)

Academic or scientific experience at World Health Organization (WHO) Collaborating Centres, including those affiliated with the Pan American Health Organization (PAHO), shall be evaluated on a scale from 0 (zero) to 10.0 (ten), considering the nature of the activities performed and their alignment with the research lines and internationalization objectives of IMIP's Graduate Program in Comprehensive Healthcare. The grade shall carry a weight of 2 (two) in the calculation of the final weighted average.

The evaluation shall be based on the following criteria, with a maximum score of 10.0 (ten) points:

• Documented academic or scientific experience at a WHO/PAHO Collaborating Centre: up to 5.0 points.
• Alignment of the activities with the Program's research lines and their potential contribution to international scientific cooperation: up to 5.0 points.

Maximum score: 10.0 points.

8.4.1. Supporting documentation must be submitted at the time of application, in the form of an institutional declaration, an official document, or other evidence identifying the Collaborating Centre, the applicant's affiliation or activities performed, and the corresponding period.

8.4.2. The grade shall be assigned by the Selection Committee based on an assessment of the documentation submitted and the relationship between the documented experience and the proposed Work Plan.

8.4.3. Failure to provide evidence of experience at WHO/PAHO Collaborating Centres shall result in a grade of 0 (zero) for this component, without preventing the applicant from participating in the selection process.

Component	**Maximum Grade**	**Weight**
Work Plan Evaluation	10.0	4
Curriculum Vitae Evaluation	10.0	2
Complementary Remote Activities	10.0	2

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Experience at WHO/PAHO Collaborating Centres	10.0	2
Final Grade (Weighted Average)	10.0	10

8.5. Calculation of the Final Grade

8.5.1. For the purpose of calculating the final grade, each evaluation component shall be assigned a grade ranging from 0 (zero) to 10.0 (ten). The Curriculum Vitae grade shall first be determined through the proportional conversion of the raw scientific publication score, as specified in Section 8.1.4. Subsequently, all grades shall be multiplied by their respective weights and added together. The resulting sum shall then be divided by the sum of the weights, which is 10 (ten).

8.5.2. In the event of a tie in the final grade, preference shall be given, in the following order, to the applicant with the higher grade in the Work Plan Evaluation and, if the tie persists, to the applicant with the higher grade in the Curriculum Vitae Evaluation.

IX. SELECTION RESULTS AND CONFIRMATION OF PARTICIPATION

9.1. The provisional results shall be published on December 23, 2026, and the final results, following the review of appeals, on December 30, 2026, both on the IMIP website (www.imip.org.br). Applicants shall be evaluated based on the criteria established in this Call for Applications. The selected applicant shall also be notified by email.

9.1.1. Applicants may file a duly substantiated appeal against the provisional results within two business days, counted from the first business day following their publication. Appeals must be submitted exclusively by email to **doutorado@imip.org.br**

9.1.2. Appeals shall be reviewed by the Selection Committee by the date scheduled for the publication of the final results, as specified in the timetable (Section X). The Committee's decision shall be final and not subject to further appeal.

9.2. Following the publication of the final results, the selected applicant shall have 15 (fifteen) calendar days to confirm their participation in the Program by submitting a dated and signed Commitment Agreement (**ANNEX IV**), specifying the period during which the activities will be carried out and the duration of their stay at the Institution. Participation shall only become effective upon receipt of the Commitment Agreement. If confirmation is not received within the specified deadline, IMIP may invite the next applicant in the order of ranking.

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9.3. In addition to the Commitment Agreement, the selected applicant must sign the **Statement of Responsibility, Confidentiality, and Adherence to Institutional Policies (ANNEX V)**, acknowledging and agreeing to comply with IMIP's internal regulations and applicable legislation, including provisions concerning the protection of personal data (Law No. 13,709/2018 – Brazilian General Data Protection Law – LGPD). The applicant shall also acknowledge awareness of **IMIP's Code of Conduct and Compliance Program**, available at https://imip.org.br/wp-content/uploads/2024/05/Manual-Digital-PROGRAMA-INTEGRIDADE-2024.pdf, and undertake to conduct their activities in accordance with these principles.

X. TIMELINE

1. Publication of the Call for Applications	**November 16, 2026**
2. Proposal Submission Period (Applications)	**November 16 to December 18, 2026**
3. Provisional Selection Results	**December 23, 2026 (www.imip.org.br)**
4. Appeal Period (if applicable)	**December 28 and 29, 2026**
5. Final Results, Following the Review of Appeals	**December 30, 2026**

XI. OBLIGATIONS

The visiting professor shall:

11.1. Take the necessary steps to obtain an entry visa for Brazil in the appropriate category, when required, with a validity period compatible with the duration of the approved scholarship and the academic and research activities outlined in the Work Plan.

11.2. Prepare and submit the scientific article specified in Sections 3.2 to 3.4 of this Call for Applications, in co-authorship with IMIP researchers, and acknowledge the support provided by IMIP when disseminating, through any means, activities, publications, or results obtained under the auspices of the Visiting Professor Program in Brazil.

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11.3. Submit the Final Technical Activity Report specified in Section 3.5, endorsed by the Graduate Program Coordinator, within 30 (thirty) days after the completion of the in-person activities.

11.4. Reimburse IMIP for the amounts received as scholarships and allowances, in proportion to the unfulfilled period, in the event of withdrawal, interruption of activities without justification accepted by the Program Coordination, or failure to comply with the obligations established in this Call for Applications.

XII. FINAL PROVISIONS

12.1. Failure to comply with any of the requirements established in this Call for Applications, as determined by the Selection Committee, shall result in the disqualification of the proposal.

12.2. Any matters not expressly addressed in this Call for Applications shall be resolved by the Selection Committee and, if necessary, by the Collegiate Board of IMIP's Graduate Program in Comprehensive Healthcare, in accordance with applicable legislation.

12.3. Applicants' personal data shall be processed by IMIP exclusively for the purposes of this selection process and the implementation of the Program, in accordance with Law No. 13,709/2018 (Brazilian General Data Protection Law – LGPD), particularly Article 7, items II and V. Such data shall be retained for the period necessary to fulfill these purposes and comply with legal obligations. The publication of results shall be limited to applicants' names.

12.4. IMIP may revoke or annul this Call for Applications, in whole or in part, for reasons of institutional interest or unavailability of funds, without giving rise to any right to compensation for applicants.

12.5. The courts of the Judicial District of Recife, Pernambuco, Brazil, shall have jurisdiction to resolve any disputes arising from this Call for Applications.

12.6. This Call for Applications shall enter into force on the date of its publication.

Recife, November 16, 2026

Sílvia Rissin

President of IMIP

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ANNEX I – VISITING PROFESSOR WORK PLAN

Graduate Program in Comprehensive Healthcare – IMIP

Maximum length: 2 pages, including all sections.

1. VISITING PROFESSOR INFORMATION

Full name: _____

Home institution / Country: _____

Email / ORCID: _____

Proposed period of stay: _____

Work plan title: _____

2. IMIP ACADEMIC PARTNERSHIP

Permanent Faculty Member(s) of the Graduate Program:

Name(s): _____

Research line: _____

Briefly describe the proposed academic and scientific collaboration with the permanent faculty member(s).

3. OBJECTIVES AND JUSTIFICATION

Briefly present the objectives of the visit, its scientific relevance, and its expected contribution to the Graduate Program.

4. PLANNED ACTIVITIES

Describe the main activities to be developed during the visit, including, as applicable, graduate teaching, seminars, research collaboration, student supervision, scientific meetings, and international research initiatives.

5. RESEARCH COLLABORATION AND EXPECTED PUBLICATION

Proposed research topic: _____

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Briefly describe the proposed study, including its research question, methodological approach, and potential data sources.

The work plan must include the preparation and submission of at least one scientific manuscript to a Q1 journal indexed in the *Journal Citation Reports* (JCR), based on the *Journal Impact Factor* (JIF).

The manuscript must include the visiting professor, at least one permanent faculty member, and at least one graduate student and/or alumnus of the Program as authors, in accordance with internationally recognized authorship criteria.

Expected manuscript submission date: _____

6. ACTIVITIES AND DELIVERABLES SCHEDULE

Main Activity	**Expected Period**	**Expected Outcome**
Academic and teaching activities		
Research collaboration		
Manuscript development		
Final technical report		
Manuscript submission		

The manuscript should preferably be submitted during the visit or within three months after its completion. Any alternative deadline must be justified and approved by the Graduate Program Coordination.

7. FINAL REPORT AND DECLARATION

At the end of the visit, the visiting professor must submit a Final Technical Activity Report describing the activities undertaken, institutional partnerships established, and results achieved.

I declare my commitment to the activities and expected deliverables described in this Work Plan.

Visiting Professor

Name / Signature / Date: _____

IMIP Permanent Faculty Partner

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Name / Signature / Date: _____

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ANNEX II – Graduate Program in Comprehensive Healthcare (PPGSI)

The Graduate Program in Comprehensive Healthcare at the Instituto de Medicina Integral Prof. Fernando Figueira (IMIP) offers master's and doctoral degrees, focusing on the training of highly qualified faculty members and researchers across all stages of the life course. The Program aims to prepare professionals for higher education teaching and research, promoting greater scientific productivity in healthcare, with an emphasis on health programs and services, as well as epidemiological, clinical, and translational research.

Research Areas:

1. Health Programs and Services:

- Evaluation of health programs and services.
- Education and training of healthcare professionals.

2. Epidemiological, Clinical, and Surgical Research:

- Epidemiological, clinical, and translational studies in prenatal care, childbirth, and the postpartum period.
- Clinical and surgical studies across different age groups and medical specialties, such as urology and gynecology.
- Prevention of adult-onset diseases during childhood and adolescence.

3. Basic and Translational Research:

- Biology of aging and cancer: cellular, molecular, genetic, and immunological aspects.
- Cellular and molecular mechanisms of immunity, inflammation, and infection.

The Program aims to train professionals with national and international recognition, capable of leading research groups and making significant contributions to population health.

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ANNEX III – AMOUNTS GRANTED FOR EACH TYPE OF FINANCIAL ASSISTANCE

Scholarship

- Amount proportional to the period for which the scholarship is awarded.
- Monthly payment: BRL 14,000.00

Travel Allowance

- Round-trip airfare in economy class.

Health Insurance Allowance

- Amount: BRL 400.00 per month.

Relocation Allowance (One-Time Payment)

- Amount: BRL 2,200.00

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ANNEX IV – COMMITMENT AGREEMENT TEMPLATE

I, [Visiting Professor's Full Name], holder of passport No. [Passport Number], holding a doctoral degree in [Field of Doctoral Degree] from [Name of Institution], having been duly selected through the selection process for the Visiting Professor Program in Brazil at the Instituto de Medicina Integral Prof. Fernando Figueira (IMIP), hereby undertake to carry out the activities in accordance with the approved Work Plan.

Period of Activities: Start Date: [Start Date] End Date: [End Date]

Period of Stay at the Institution: Start Date: [Start Date] End Date: [End Date]

I hereby declare that I am aware of and agree to the obligations and responsibilities established in the Call for Applications for the Visiting Professor Program. I undertake to commence the activities in accordance with the approved schedule and to comply with all requirements established by the Institution throughout my stay.

I further acknowledge that the scholarship and allowances received do not constitute remuneration or establish an employment relationship with IMIP, and that I shall be required to reimburse such amounts under the circumstances specified in Section 11.4 of the Call for Applications.

Place and Date: [City], [Date]

ANNEX V – STATEMENT OF RESPONSIBILITY, CONFIDENTIALITY, AND ADHERENCE TO INSTITUTIONAL POLICIES

I, [Visiting Professor's Full Name], nationality [•], passport No. [•], having been selected for the Visiting Professor Program at the Instituto de Medicina Integral Prof. Fernando Figueira (IMIP), hereby **DECLARE**, for all relevant purposes, that:

1. Responsibility and Legal Compliance

I undertake to fully comply with all applicable Brazilian legislation, particularly the **Brazilian General Data Protection Law (Lei Geral de Proteção de Dados Pessoais – LGPD, Law No. 13,709/2018)**, as well as all internal rules and regulations of IMIP.

2. Confidentiality and Non-Disclosure

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I acknowledge that all information, data, documents, research, and academic, administrative, and scientific materials to which I may have access within the scope of the Program are confidential in nature.

I undertake not to disclose, reproduce, or use such information or materials for purposes other than those authorized by the Institution, even after the completion of my activities.

This obligation shall not preclude the scientific dissemination of results as provided for in the Work Plan and the Call for Applications, subject to compliance with applicable ethical and institutional regulations and the protection of any personal data involved.

3. Internal Regulations and Code of Conduct

I hereby acknowledge and agree to comply with **IMIP's Code of Conduct and Compliance Program**, available at https://imip.org.br/wp-content/uploads/2024/05/Manual-Digital-PROGRAMA-INTEGRIDADE-2024.pdf, and undertake to conduct my activities in accordance with the principles of ethics, integrity, equal treatment, and respect, in alignment with the Institution's mission.

4. Consequences of Non-Compliance

I acknowledge that failure to comply with the provisions of this Statement may result in appropriate institutional measures, including a review of my participation in the Program, without prejudice to any applicable legal liabilities.

5. Term and Validity

This Statement shall enter into force on the date of its signature and shall remain valid, with respect to confidentiality and non-disclosure obligations, even after the termination of my participation in the Program.

Recife, [Date].

[Visiting Professor's Full Name]

Instituto de Medicina Integral Prof. Fernando Figueira – IMIP

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